



eFront is a leading software provider of end-to-end solutions dedicated to the financial industry. eFront's solutions for cross-asset classes serve more than 800 customers in 48 countries, including companies in the private equity, real estate investment, banking and insurance sectors. Founded in 1999, eFront has offices in New York, Dallas, Montreal, Belgrade, Boston, London, Jersey, Paris (HQ), Bonn, Dubai, Singapore, Hong Kong and Beijing amongst our 23 global locations.

In order to support our Legal team in headquarters, we are looking for a:

Law interns - Belgrade

Department: Legal team - G&A

Your main responsibilities will be:

- Suppliers contracts audit/reviewing
- Extracting legal data from contracts
- Entering legal data into templates
- Alerting supervisor if something is missing/is non-standard
- Assisting Legal team in on-going projects

Required skills :

- Undergraduate, graduate or master student from Faculty of Law
- Excellent knowledge of English (French would be a plus) – oral and written
- Advanced skills in Microsoft Office – especially Excel
- Strong interest in Contract law (passed the relevant subjects at the Faculty of Law)
- Precise, diligent, detail oriented person
- Confident, with high degree of initiative, ability to work independently

This is a full-time, paid internship that will last for 2 to 3 months.

Please send your CV and short cover letter in English until June 6th 2017 to: tcilic@efront.com and mcvetkovic2@efront.com

eFront stands out as a real career booster :

- We are at the crossroads between software and the thriving businesses of Private Equity and Real Estate
- We foster international and cross-functional mobility across our broad office network
- Our culture encourages risk-taking and innovation
- While we are a financially robust and established company, we are still as agile and boiling as a start-up and offer plenty of opportunities to gain responsibilities rapidly

This is a rare opportunity for an ambitious and rising professional to join a rapidly growing and successful company. Visit our career page <http://careers.efront.com/> and join us!